TUFTS
Osher Lifelong Learning Institute
Study Group
Proposal Form

Dear Prospective Study Group Leader:

Thank you for your interest in proposing a study group for the Osher Lifelong Learning Institute at Tufts. All prospective study group leaders must complete this form. Completed proposals are reviewed; an interview is scheduled with a member(s) of the Curriculum Committee and subsequently this information is used to develop a schedule. Therefore, complete information is essential. If you would like assistance in completing the form, please contact the Program Director, Marilyn Blumsack at marilyn.blumsack@tufts.edu or 617-627-5885. A sample proposal form is also available upon request. Completed forms can be mailed to Osher Lifelong Learning Institute, Tufts University, 039 Carmichael, Medford, MA, 02155 or faxed to 617-627-6507.

Thank you,
The Curriculum Committee

Date submitted: ____________________

Name: ________________________________________________________________________

Address: ______________________________________________________________________
____________________________________________________________________________

Telephone: ____________________________________________________________________

Email address: _________________________________________________________________

Title of proposed study group: __________________________________________________________________________________________

Term: (circle one)    Spring     Summer     Fall     Winter      Year: _________

Monday Time Preference:  (10-12) AM     or     (1-3) PM

Friday Time Preference:   (10-12) AM       or      (1-3) PM

Textbook: (must be currently available)

Author & Title:

Publisher & edition:

ISBN #:                                Price:
Although not a requirement, let us know if you have previously led a study group. If so, when and where?

1. Biographical Information: Prospective study group members are always interested in the background and interests/accomplishments of study group leaders. Tell us something about your background including your interest in the topic(s) you plan to share with study group members. (50-60 words should be sufficient).

2. Content: describe the content of the proposed study group, including topics and concepts to be explored. Level of presentation, i.e., elementary, intermediate, or advanced.

3. Organization: describe how the study group will be organized in order to encourage group participation and a sense of group ownership.
Description: This information is required for publication in the semi-annual brochure. Using the information you have provided under items #1, 2 and 3, tell us how you would like your study group to be described in print. Include content, level, modes of participation, and expectations (75-100 words).

Special Requests: Please let us know if you have any special requests, including equipment in conducting the study group.

Comments: Please feel free to include additional thoughts or ideas you wish to share.